

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
MEETING
Dorr Township Library
Time: January 19, 2026 @ 6:30 pm**

Call to Order:

Roll Call:

Changes to the Agenda:

Public Comment & Correspondence:

Approval of the Agenda:

Approval of the Minutes: December 15, 2025

Treasurer's Report: Credit Card - \$3411.09

Director's Report:

Committee Reports:

NEW BUSINESS:

1. Officer election
2. Discussion and approval regarding organization of library administration.

Township Board Meeting: January 22, 2026 7 pm.

Adjournment:

Next regular meeting: February 16, 2026 at 6:30 pm

**DORR TOWNSHIP LIBRARY
BOARD OF TRUSTEES
MEETING
Dorr Township Library
Time: December 15, 2025 @ 6:30 PM**

MINUTES

Meeting was called to order at 6:30 PM

Pledge of Allegiance: was said.

Roll Call: Present- Reilly Brower, Brittany Hunter, Bruce Bendull, Gordon Lieffers, Carrie Brooks, Andrea Strong.

Changes to the Agenda: None.

Public Comment & Correspondence: No correspondence. No public present for comment.

Changes to the Agenda: Brooks motioned to approve the agenda. Strong seconded. All yes, motion carried.

Approval of the Minutes: Hunter motioned to approve the minutes from November 17, 2025, with the amended date of the previously approved minutes being September 15, 2025 (not June 16, 2025). Lieffers seconded. All yes, motion carried.

Treasurer's Report: Was heard. Brooks made the motion to pay the credit card bill for November in the amount of \$8,584.59. Bendull seconded. All yes, motion carried.

Director's Report: Was heard. Bus trip was canceled due to weather, with refunds given to folks who were signed up. Circulation trends are similar to last year, with more digital checkouts than previous. Various necessary building maintenance projects are in progress.

Committee Reports: None.

OLD BUSINESS:

none.

NEW BUSINESS:

1. **Discussion and approval of next year's meeting dates.** Brooks motioned to approve the 2026 meeting schedule as proposed. Strong seconded. All yes, motion carried.
2. **Discussion and approval of next year's holiday closure dates.** Brooks motioned to approve the 2026 holiday closure dates. Bendull seconded. All yes, motion carried.

Township Board Meeting: December 18, 2025 7 pm. Brower will attend.

Adjournment: Brooks motioned to adjourn at 6:44 PM. Strong seconded. All yes, motion carried.

Next Regular Meeting: January 19, 2026 at 6:30 pm

Submitted by Brittany Hunter, Secretary.

Director's Report, January 19, 2026

Library Operation Updates

Programs have been well attended, with approximately 15 participants for our Marvel Artist draw along this past Thursday. The rescheduled concert with Luke Lenhart went very well!

We rescheduled our Blades of the Caribbean program to January 29. We have two more swordsmanship presentations coming up with Jerry Berg from the Swordsmanship Museum.

February program sign ups opened today.

State Aid report was completed and filed on January 10.

Statistics

Comparing 2024 statistics with 2025, you can see a general increase in all categories in 2025 compared to 2024, which is awesome!

Our patron count for December was 2425, with 570 active patrons and 16 patrons added.

We had 834 visits in the month of December, our total visits for the year was 14,100

Budget and Financial Items

I do not have an updated budget, as our most recent hire resigned due to finding part-time work, and we have been looking over resumes. Also, in order to be more competitive, I added 9 hours to the position for an average of 23 hours a week. The reasoning is that the 2 previous hires left for full time work, as the average of 14 hours was not enough.

January 1st, minimum wage increased to \$13.73/hr. This is where the new hire will start, and after a satisfactory 90 day evaluation, they will receive a small bump. I will be working to see if we can fit a raise for staff in the next fiscal year, as next January, minimum wage will increase to \$15/hour.

We have received the first few checks of milage monies.

We have renewed our subscriptions with Mango Languages, which now offers Mango Movies with our subscription and we have renewed with Junior Library Guild, which was about \$50 cheaper than last year.

Next month, I will have a proposed budget for next fiscal year.

Staff and Building Items

THE SIGN IS FIXED!!!!

Jaime found full time work elsewhere, and her last day was January 9. We posted the position and have been looking at resumes. We will be sending invites out this week for interviews. The goal is to hire someone by the end of January, beginning of February.

I would like to invite Carol Dawe from Lakeland to begin our staff assessment and begin the process of determining what our administration structure needs to be to keep the library running smoothly and successfully.

Meetings, Workshops, etc.

Jen attended both the Lakeland and Allegan County Library Association meetings. A discussion that was held during the ACLA meeting regarded Penal Fines and what would happen if the courts decided to keep all monies from civil infractions and how that would affect our libraries.

I attended the December Township meeting, but left before I gave the report as it was very clear that public comment was going to go well over the half hour it had already been going, due to the concerns over the proposed Microsoft data center. I don't see this changing until something about the data center becomes a done deal, so I would like to propose submitting the report via email to the township until the meetings return to some semblance of normalcy.

Volunteers

No volunteers currently.

Library Closings

The library was closed December 24 and 25 for Christmas and December 31 and January 1 for New Year's

Completed January 18, at 4 pm.

	2024											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Books	3659	3928	4824	4747	4394	5005	6038	5532	5094	4973	4066	3944
Magazines	172	154	177	261	122	165	194	177	202	131	123	71
Mango Languages	12	3	0	0	7	22	28	33	26	23	23	34
Hoopla	252	229	281	267	255	276	269	303	314	293	307	261
eBooks	347	415	338	331	407	376	348	464	418	341	452	717
eAudiobooks	399	412	433	437	467	459	450	454	455	426	413	414
eMagazines	132	134	135	48	69	58	80	47	62	93	88	202
Libby/Overdrive RLA Loans	217	207	211	175	147	194	184	204	162	190	191	159
AV	348	277	330	285	292	347	366	321	282	259	251	243
DVDs	629	566	682	761	719	641	941	899	710	565	544	598
Ancestry	0	39	0	59	71	118	182	0	24	0	84	22
LLC Sent	430	478	492	453	408	509	659	748	666	743	522	475
LLC Borrowed	267	223	267	237	208	225	191	279	293	269	228	206
MeL in	75	94	76	77	80	75	71	82	90	81	67	81
MeL out	87	91	80	84	88	79	66	85	89	81	64	75

	2025											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Books	4224	4137	4910	7262	4574	5714	5618	4670	4449	4870	4801	4740
Magazines	56	76	100	156	106	138	60	177	121	140	123	94
Mango Languages	35	45	39	13	4	9	12	1	0	6	1	0
Hoopla	266	235	242	185	226	189	203	196	170	219	204	200
eBooks	577	712	569	450	436	492	532	466	400	358	410	409
eAudiobooks	512	454	474	497	497	467	518	556	520	552	541	535
eMagazines	187	141	179	155	217	170	193	185	187	197	151	188
Libby/Overdrive RLA Loans	196	165	229	198	239	269	250	240	254	238	264	261
AV	288	256	348	269	258	346	248	245	204	204	170	158
DVDs	708	631	655	736	606	693	887	633	519	742	524	651
Ancestry	5	13	0	107	0	19	28	8	0	0	24	0
LLC Sent	715	645	598	676	617	706	688	613	594	988	811	843
LLC Borrowed	236	281	265	251	147	167	207	175	232	151	143	168
MeL in	97	97	99	61	82	99	90	106	79	67	83	66
MeL out	103	98	93	68	81	102	92	104	80	75	77	75

